

## Requirements Doctoral Education Graduateschool 3mE

In addition to the guidelines of the University Graduateschool (UGS) doctoral education programme this document provides in a brief summary of 3mE Graduateschool applicable doctoral education rules. This document also underlines the most important UGS doctoral education requirements. However all decisions regarding your Doctoral Education programme (course selection/learning on-the-job activities, course enrolment) should be always made in consultation with your promotor/daily supervisor first.

For approval of your Doctoral Education (DE) Programme you should obtain a total of 45 GS credits, and a minimum of 15 GSC per category. You should upload an attendance form or certificate for all courses and activities added to your DE programme in DMA. So contrary to what is stated in the UGS DE guidelines about the learning on the job activities, in the 3mE Graduateschool it is required to upload also learning on the job attendance form at every learning on the job activity in your DE programme.

After you have obtained a total of 45 GS credits don't forget to contact the 3mE Graduateschool to schedule a Doctoral Education check at the 3mE Graduateschool. Only after you meet with all the requirements of the 3mE Graduateschool your Doctoral Education programme will be approved and you can continue with next steps towards your defence.

### Obtaining credits

- 1 GS credit is equal to 8 hours with an additional max. 4 hours for preparation and assignments.
- You can register a maximum of 5 GS credits per course and a maximum of 4 GS credits for a language course.
- When you attend a doctoral course at a location other than the GS, 1 course day is equal to 1 GS credit.
- You can obtain credits only after attending full course (all course days in a course).
- Some research schools /organisations outside TU Delft permit to obtain credits without having passed the required assignments /examinations. You can obtain maximal 1 GS credit when you have attended the full course without having passed the required assignments/examinations. Only after showing proof by way of an official certificate provided by the institution in question you can obtain maximal 1 GS credit. The certificate should indicate you have attended the full course.
- Master courses: you can obtain a maximum of 5 GS credits per master course. In addition you must have fulfilled all the requirements, meaning you have attended the full course and completed the examination with a passed grade. The conversion of European credits to GS credits is 1 European credit is equivalent to 1 GS credit.
- Doctoral courses: conversion European credits to GS credits 1 EC equals 28 hours and 1 GS credit is based on 8 working hours. In this conversion 1.5 European credit is equivalent to 5 GS credits.
- Online courses: You can obtain a maximum of 20 GS credits via online courses. When you have attended an online course, you should calculate the number of GS credits by dividing the study load in hours by 12 (e.g. a study load of 24 hours would be equal to 2 GS credits).

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- For one way conversion of GS credits to European credits see the “Conversion Table GS credits to EC’s”. In this conversion table one credit point according to the European Credit Transfer System, equals to 28 hours of study and 1 GS credit reflect 12 hours of doctoral education.
- For questions regarding Doctoral Education you can contact the 3mE Graduateschool via [graduateschool-3mE@tudelft.nl](mailto:graduateschool-3mE@tudelft.nl)
- The additions by 3mE Graduateschool to the Doctoral Education programme of the University Graduateschool can also be found on the 3mE Graduateschool homepage at “Doctoral Education” via: <https://www.tudelft.nl/3me/onderzoek/graduate-school-3me>
- The general guidelines of the University Graduateschool Doctoral Education programme and the “Conversion Table GS credits to EC’s” can be found on the University Graduateschool website via: <https://intranet.tudelft.nl/documents/20147/86040/DE+Requirements.pdf/4416be26-cfc5-3f1f-1ce0-a02c2050bb69?version=1.2&t=1592206902816>