Email reconfiguration

Remove and reconfigure Email

Outlook on iOS

For use by:	Students, Employees
Version:	1.0
Date:	30-06-22
Owner:	SID

TUDelft

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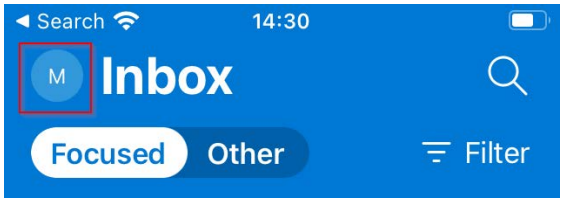
Remove and reconfigure email account on Outlook for iOS

Before you begin:
This guide explains how to remove and reconfigure your email account on the Outlook application. The text and screenshots in this manual apply to the latest versions of Outlook on iOS and may differ slightly from your version.

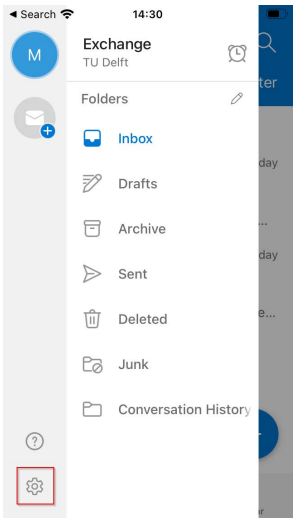
The first part of this manual is only suitable if you are already using the app. If you are not yet using the app, you can proceed to page 2.

You need to remove and reconfigure Email Account.

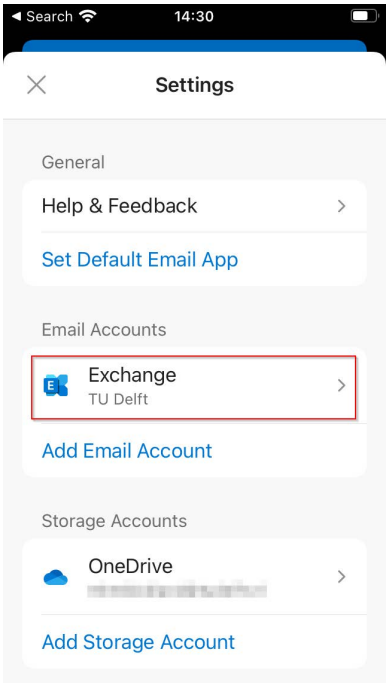
Step 1. Open Outlook Menu



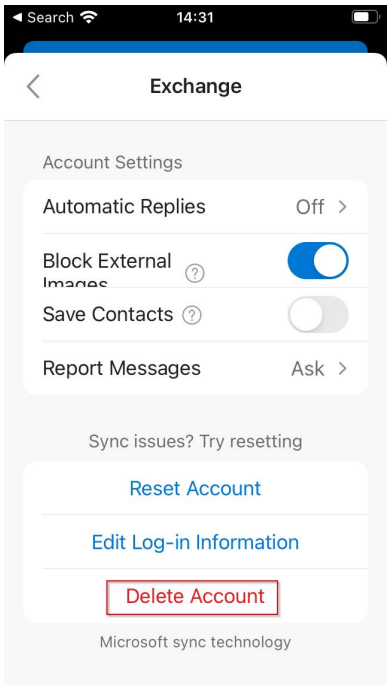
Step 2. Open Settings



Step 3. Open **'Your TU Delft Email Account'.**



Step 4. Delete Account.



Step 5. Use Manual to Config Exchange Email on Iphone or Ipad with iOS 15.5 for Outlook Mail Client

Configure Exchange Email on Iphone or Ipad with iOS 15 for Outlook

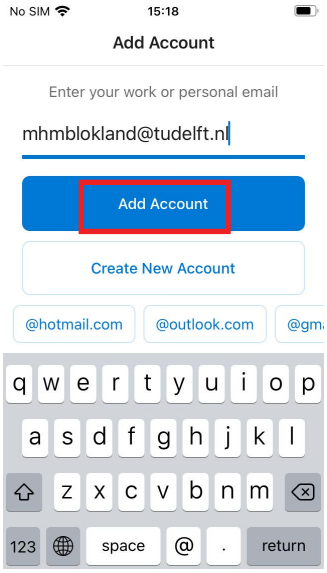
TU Mail

Before you begin

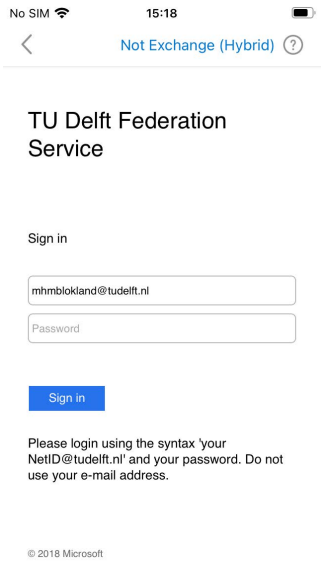
The following instruction is supported by the TU Delft and has been tested to be working. However, we offer this manual to you as an extra service. In case you have a configuration or version of IOS other than the one described here and you have problems Setting up Exchange mail, neither ICT nor a Servicepoint will be able to help you to Set up Exchange mail.

Description of the steps that have to be taken

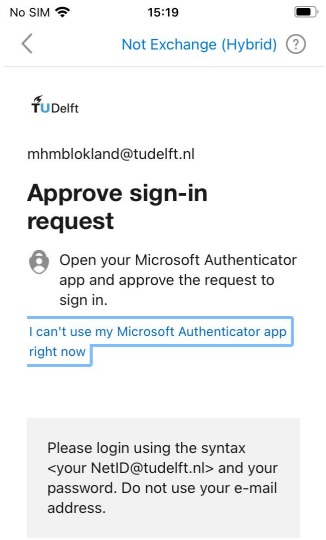
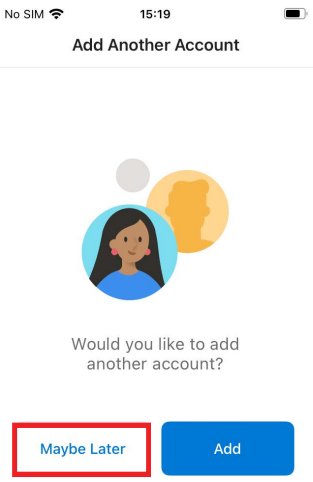
Step 1. Install the Outlook app. Open the app, enter your TU Delft email address and tap Add account.



Step 2. Sign in with NetID.



Step 3. Approve sign-in with Authenticator.



Step 4. Tap Maybe Later for now. Choose your preferences on the Notification pop-ups. Your account will now sync, this may take some time.