

Working together for safe education



August 2020

Dear lecturer,

The students have been informed and the rooms have been prepared. TU Delft is ready for the start of the new academic year and partial return to campus. Read more about the measures that have been taken and what you can do yourself to be able to teach safely.

This is how we work together to ensure safe teaching rooms:

- 'On Campus' education is scheduled in rooms in the own building and allocated rooms to limit traffic flows.
- The number of seats in classrooms has been reduced to be able to have 1.5 m distance between people. Many rooms have been refurbished and the available places are clearly indicated. It is at all times not permitted to admit more students in the room than the indicated capacity.
- In rooms with loose furniture, wide aisles have been created for possible freedom of movement during the lecture.
- Wide aisles are not possible in lecture halls with fixed furniture and in some computer rooms. Seat placement applies in these rooms. Students must fill the room from back to front. Support is available at large lecture halls to assist with this. It is not possible to leave your place during the lecture.
- The seats in most rooms are arranged in rows. It is not permitted to move the furniture.
- The ventilation of the teaching rooms has been checked and is sufficient for the number of people allowed in the room. It is not necessary to open windows and doors during the lecture, but it is certainly allowed.
- Teaching rooms are cleaned daily with extra attention to contact surfaces. Disinfectant spray is available at the lecturers' desks to clean the workplace yourself if desired.
- There are disinfection poles at several places in the buildings where people can disinfect their hands.
- Access coaches have been appointed to coordinate student registration upon entry into the building.
- The online room book has been renewed! It is now even easier to select pictures and facilities of a lecture room. See ESViewer.tudelft.nl. Information about the 1.5 m furnishment of the rooms and the permitted capacity has been added.

What can you do?

- Ensure that students sit in the designated places and keep their distance from each other. If students do not follow your instructions, you can contact the Service Desk for assistance.
- If it turns out that there are more students than the number of places in the room, contact the Service Desk immediately. Assistance comes to the room for help (see contact information in the lecture hall).
- Ensure that students leave the room immediately after the lecture.
- Open windows and doors during and after lecture (if possible, when the weather is fine).

Do you have any questions? Then contact the Service Desk in your building.

Success and enjoy teaching in this new academic year!