

# Thunderbird



## Thunderbird mailbox setup (IMAP)

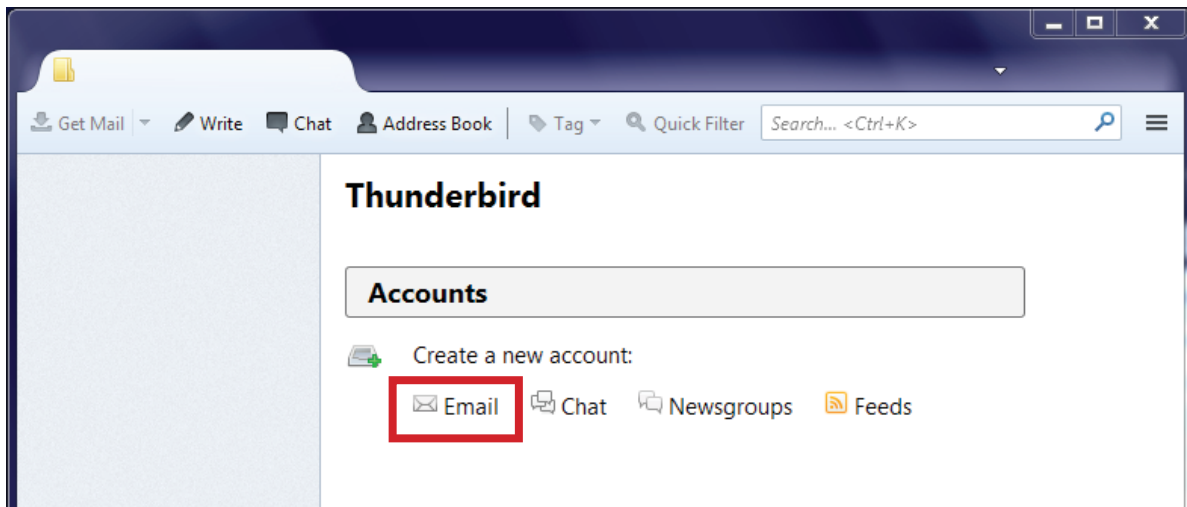


For use by: Students, employees and guests  
Version: 2.0  
Date: 18-11-2013  
Owner: @hok

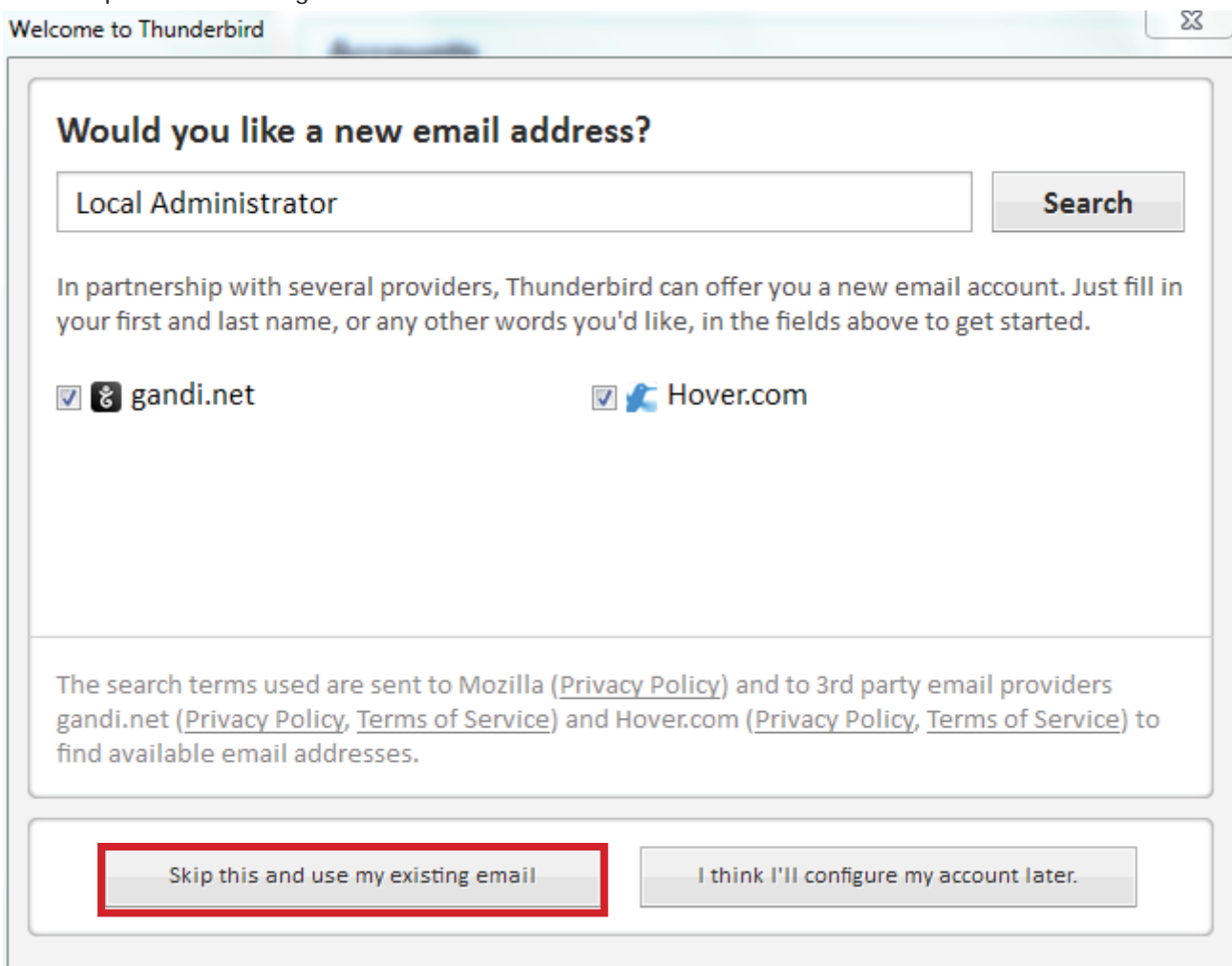
## Before you begin

This manual assumes you have Thunderbird installed and up and running. It only deals with adding mail-accounts to your Thunderbird program.

1. Open Thunderbird.
2. Click "E-Mail" under "Create new account".



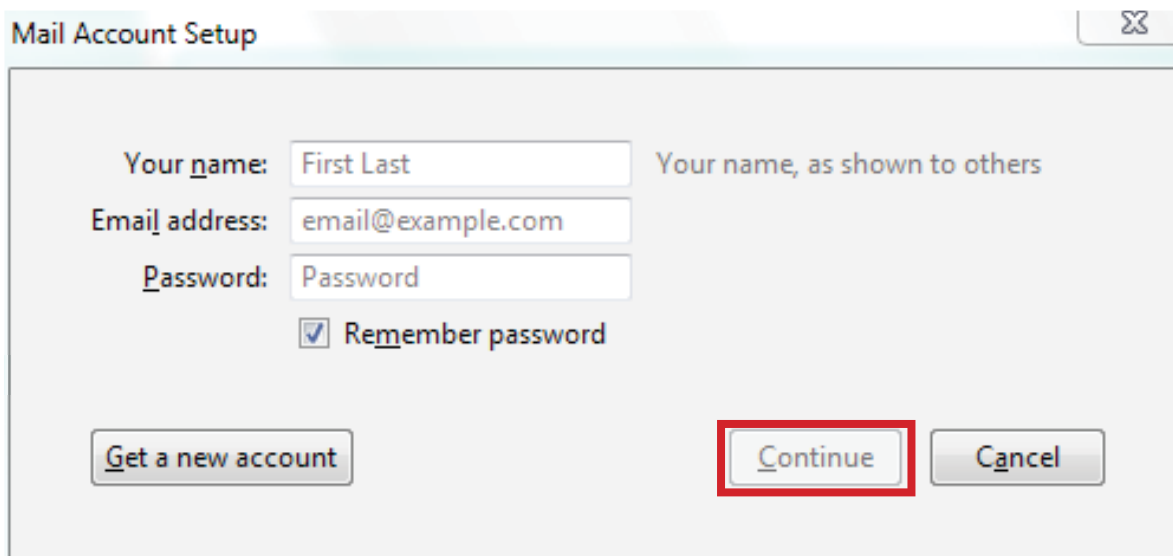
3. Ignore the "new email address field".
4. Click "skip and use existing account".



## Personal mailbox settings

(see next page for functional mailbox settings)

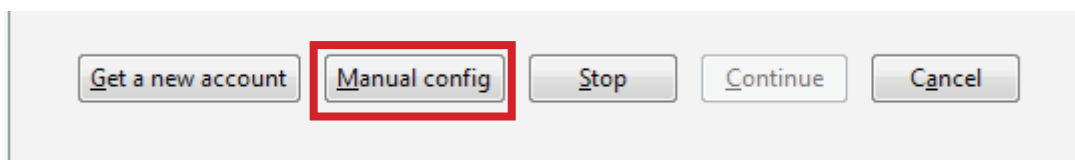
5. Enter your information in the correct fields.
6. Click continue



The screenshot shows the 'Mail Account Setup' dialog box. It contains the following fields and controls:

- Your name:** A text input field containing 'First Last' with the placeholder text 'Your name, as shown to others'.
- Email address:** A text input field containing 'email@example.com'.
- Password:** A text input field containing 'Password'.
- Remember password**
- Buttons: 'Get a new account', 'Continue' (highlighted with a red box), and 'Cancel'.

7. Click "Manual config"



The screenshot shows the bottom part of the 'Mail Account Setup' dialog box with the following buttons:

- 'Get a new account'
- 'Manual config' (highlighted with a red box)
- 'Stop'
- 'Continue'
- 'Cancel'

8. Enter the information in the fields as shown:

Your name

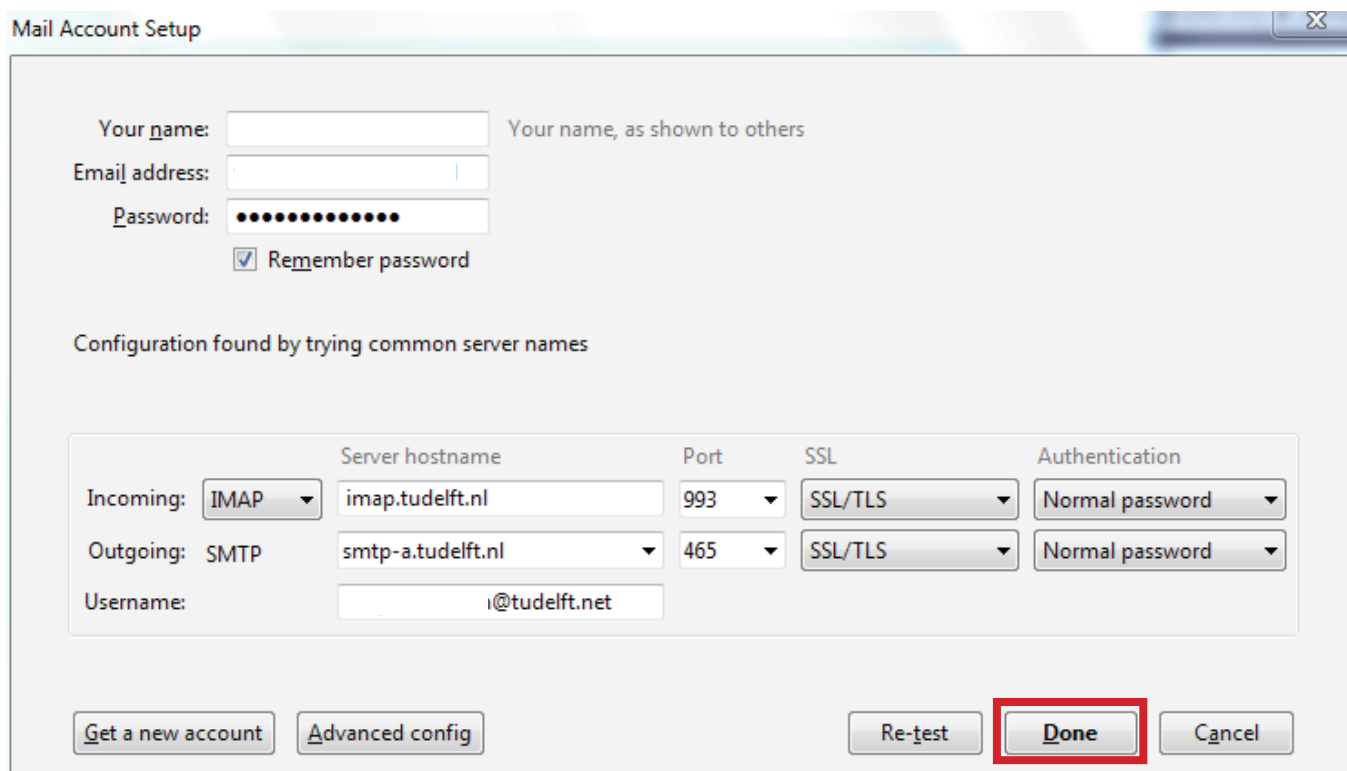
Email address and Password

Incoming: imap.tudelft.nl port:993 SSL/TLS Normal password

Outgoing: smtp-a.tudelft.nl port:465 SSL/TLS Normal Password

Username **Netid@tudelft.net**

9. Click "Done"



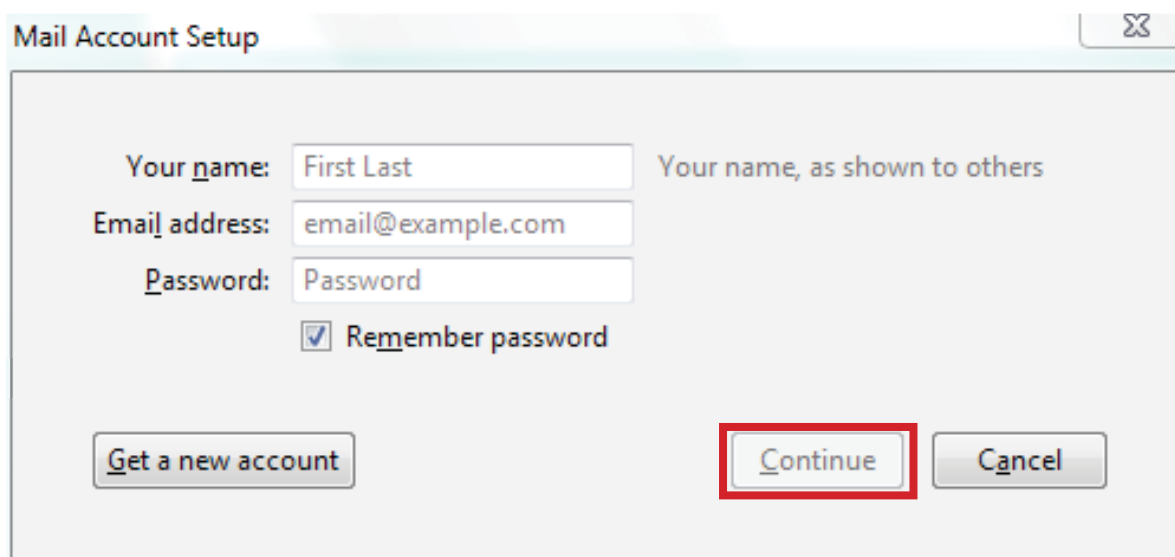
The screenshot shows the 'Mail Account Setup' dialog box with the following configuration details:

- Your name:** [Empty field] Your name, as shown to others
- Email address:** [Empty field]
- Password:** [Masked field with 10 dots]
- Remember password**
- Configuration found by trying common server names**
- |           | Server hostname | Port                         | SSL            | Authentication     |                            |
|-----------|-----------------|------------------------------|----------------|--------------------|----------------------------|
| Incoming: | IMAP [dropdown] | imap.tudelft.nl              | 993 [dropdown] | SSL/TLS [dropdown] | Normal password [dropdown] |
| Outgoing: | SMTP            | smtp-a.tudelft.nl [dropdown] | 465 [dropdown] | SSL/TLS [dropdown] | Normal password [dropdown] |
| Username: | i@tudelft.net   |                              |                |                    |                            |
- Buttons: 'Get a new account', 'Advanced config', 'Re-test', 'Done' (highlighted with a red box), and 'Cancel'.

You have now added your personal TU mailbox to the Thunderbird program. You will be able to reply to emails sent to the account. Sent emails will also appear in your mailbox.

## Functional mailbox settings

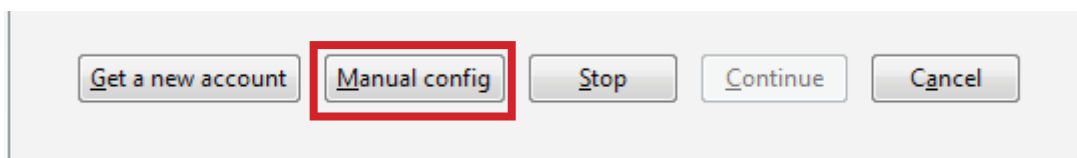
5. Enter your information in the correct fields. Email address: **'functional mailbox name'@tudelft.nl**
6. Click continue



The screenshot shows the 'Mail Account Setup' dialog box with the following fields and options:

- Your name: First Last (Your name, as shown to others)
- Email address: email@example.com
- Password: Password
- Remember password
- Buttons: Get a new account, Continue (highlighted with a red box), Cancel

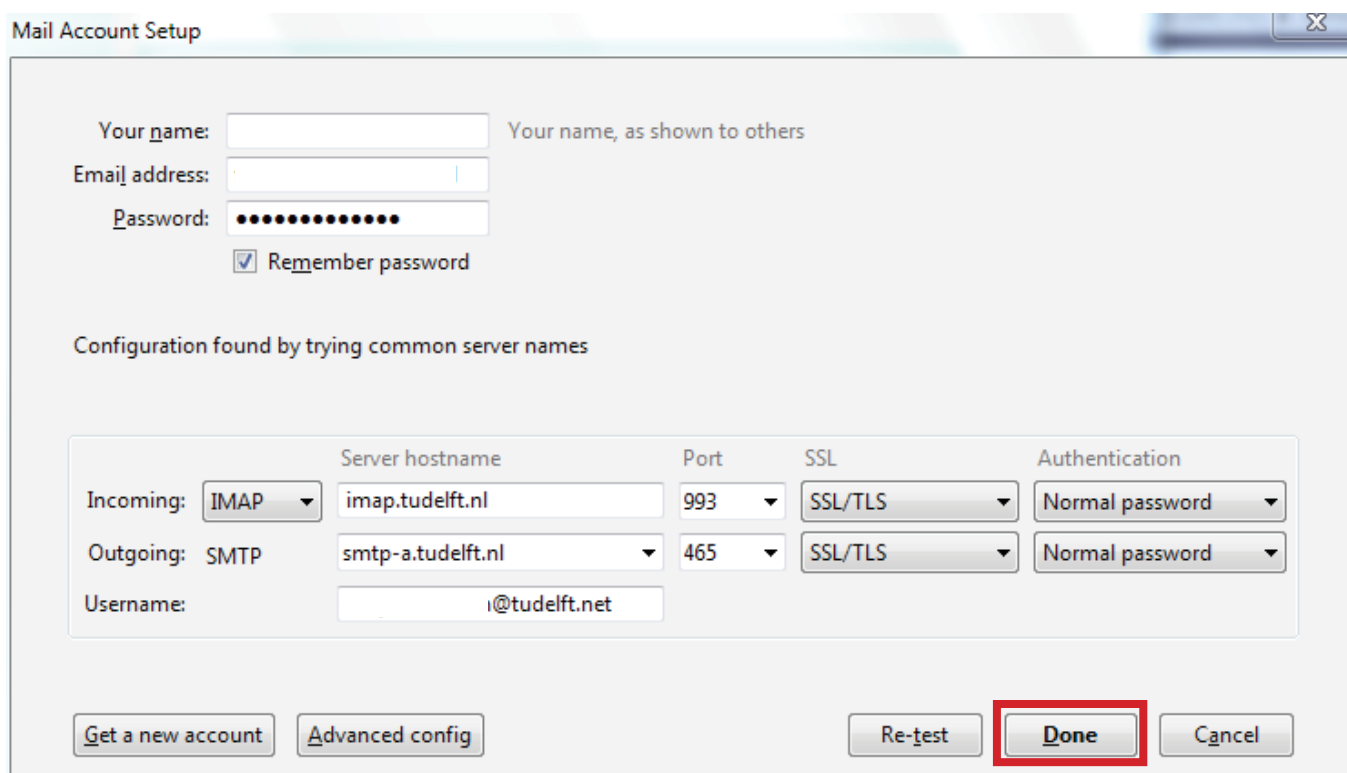
7. Click "Manual config"



The screenshot shows the bottom part of the 'Mail Account Setup' dialog box with the following buttons:

- Get a new account
- Manual config (highlighted with a red box)
- Stop
- Continue
- Cancel

8. Enter the information in the fields as shown:  
Your name, as shown to others  
Email address and Password (see step 5)  
Incoming: imap.tudelft.nl port:993 SSL/TLS Normal password  
Outgoing: smtp-a.tudelft.nl port:465 SSL/TLS Normal Password  
Username **Netid@tudelft.net\functional mailbox name'**
9. Click "Done"



The screenshot shows the 'Mail Account Setup' dialog box with the following configuration:

Configuration found by trying common server names

	Server hostname	Port	SSL	Authentication
Incoming:	IMAP imap.tudelft.nl	993	SSL/TLS	Normal password
Outgoing:	SMTP smtp-a.tudelft.nl	465	SSL/TLS	Normal password
Username:	i@tudelft.net			

Buttons: Get a new account, Advanced config, Re-test, Done (highlighted with a red box), Cancel

You have now added a functional TU mailbox to the Thunderbird program. You will be able to reply to emails sent to the account. Sent emails will also appear in your mailbox.