# The Midterm Evaluation Form

**>> Complete the form to prepare for the midterm evaluation, and send it to your supervisors, at least 3 days prior to your midterm evaluation session. <<**

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| --- | --- | --- | --- |
| **Name student** |  | | |
| **Student number** |  | | |
| **Name chair** |  | | |
| **Name mentor** |  | | |
| **Interim/In-between results** | | | |
| **Short description of realised interim results:**  *<to be filled in by the student>* | | | |
| **Reaction on description interim results:**  *<to be filled in by supervisory team>* | | | |
| **Reflection[[1]](#footnote-1)**  *<take the course’s learning objectives as starting point when reflecting on the topics below [[2]](#footnote-2)>* | | | |
| **Reflection on quality** | *<to be filled in by the student>* | | *<to be filled in by supervisory team>* |
| **Reflection on planning** | *<to be filled in by the student>* | | *<to be filled in by supervisory team>* |
| **Reflection on personal ambitions** (if formulated in project brief) | *<to be filled in by the student>* | | *<to be filled in by supervisory team>* |
| **Reflection on supervision and/or project context** | *<to be filled in by the student>* | | *<to be filled in by supervisory team>* |
| Decision supervisory team concerning progress graduation project at this moment | | | |
| * **Continue** | * **Adjust** | | * **Discontinue** |
| **Substantiate the decision:**  *<to be filled in by supervisory team>* | | | |
| **Adjustment of Project Brief: new arrangements** | | | |
| **Proposal new arrangements based on this midterm evaluation:**  *<to be filled in by the student, based on the above reflection. If applicable: add appendices>* | | | |
| **Final arrangements**  *<describe here the agreed on new arrangements, to be filled in during/after meeting>* | | | |
| **Signatures (name, date and signature of student, chair and mentor)** | | | |
| **Name student:**  **Date:** | | **Name chair:**  **Date:** | **Name mentor:**  **Date:** |

At the end of the Midterm Evaluation meeting: Please hand-in the filled-in form **on Brightspace,** upload to **‘IDE Master Graduation Project’** organisation.

1. A short indication of your thoughts and considerations with regard to the graduation project up till now. [↑](#footnote-ref-1)
2. Learning objectives are to be found in the Course Manual, and in the IDE Study guide. [↑](#footnote-ref-2)