

Application form change courses

Completely fill out part 1 and part 2 of the form and send the digitally signed form, together with relevant documentation, via e-mail to the sub-Board of Examiners of the own programme.

For changes:

- in a Minor Abroad, please use the form "Formulier Aanvraag Goedkeuring Vrije Minor", available on: minors.tudelft.nl
- Study Abroad, please use the form "Application form study abroad", available on the student portal of Applied Sciences
- in a Double Degree or the Honours Programme, please use the forms available via:
Studentenportal AS / Administration / Study Programme Administration

1. Student contact details			
Name student (+ initials):		Student number	TU Delft e-mail:
Programme:			
Discuss an intended request for an exemption with the academic counsellor on beforehand			
Changes with respect to previously approved courses:			
<input type="checkbox"/> Mandatory course: <u>advice programme coordinator / academic counsellor</u>			
<input type="checkbox"/> Elective: <u>advice programme coordinator</u>			
<input type="checkbox"/> Other: ...			
Courses to be removed from the examination programme:			
Course code	Course name	EC	Level
Total EC			
Courses to be added to the examination programme:			
Course code	Course name	EC	Level
Total EC			
Explanation request			
Request discussed with academic counsellor	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Explanation student: ...			
Date:	Signature student:		

2. Advice programme coordinator / academic counsellor:

The request for course change is justified

Yes

Partially

No

Explanation advice:

Name:		Signature:
Position:		
Date:		

3. Decision sub-Board of Examiners

The request for course change is approved

The request for course change is not approved

Explanation of decision

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Signature sub-Board of Examiners

Sub-Board of Examiners:		Signature:
Name:		
Position:		
Date:		

In accordance with Article 7.61 of the Higher Education and Scientific Research Act (WHW), you can appeal against the decision contained in this letter within 6 weeks after this decision was sent. This can be sent by email to jz@tudelft.nl or by mail mentioning "appeal" to Executive Board, Attn. LS/Legal Affairs, Postbus 5, 2600 AA Delft.

Note: incomplete requests will not be processed!