

Application Form Study Abroad in MSc Programme

Completely fill out part 1 and part 2 of the form and send the digitally signed form, together with relevant documentation, via e-mail to the sub-Board of Examiners of the own programme.



For a Minor Abroad, please use the form "Formulier Aanvraag Goedkeuring Vrije Minor", available on: minors.tudelft.nl

1. Student contact details						
Student name (+ initials):		Student number:		TU Delft e-mail:		
MSc programme:						
Study abroad details						
Theme (if applicable):		Start:				
University involved						
University:		Country:				
Faculty:		Degree Programme:				
<input type="checkbox"/>	Change to previously approved courses					
Discuss an intended request with the academic counsellor on beforehand						
Course list (in case of changes, please note the approved courses)						
Course code	Course name	Local credits	EC	level		
Total EC:						
These courses:						
<input type="checkbox"/>	count towards the elective space, and / or (see explanation below),					
<input type="checkbox"/>	replace 18 EC of Company Internship;					
<input type="checkbox"/>	are no part of the exam programme, and will be listed as "Resultaten - Overig".					
Substitute courses (only if applicable)						
If it is not certain that a specific course will be available during your exchange period, please submit substitute courses to be pre-approved:						
Course to be substituted		Substitute course				
Course code	Course name	Course code	Course name	Local credits	EC	Level
Total:						
Explanation						
<ul style="list-style-type: none"> - Counting towards the elective space <u>or</u> replacing the Company Internship with study abroad is only possible for the master programme Life Science & Technology. - A student can compose a period of Study Abroad and add these courses to their programme under the condition of pre-approval by the Board of Examiners. - This form only regulates the approval of the courses. Admission to the courses is arranged by the host university or faculty. - Please check the Brightspace organisation of the own program for the (additional) information concerning Study Abroad in the Master Programme. 						

Changes to previously approved courses (only if applicable)**Courses deleted:**

Course code	Course name	Local credits	EC	Level
Total EC				

Courses added:

Course code	Course name	Local credits	EC	Level
Total EC				

Explanation

Request discussed with academic counsellor	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Explanation by student: ...		

Checklist mandatory annexes

<input type="checkbox"/> Form completely filled out and signed by student (to be signed by programme coordinator)	
<input type="checkbox"/> Overview of all course descriptions and course levels (studyguide)	
<input type="checkbox"/> Proof of study load and grading system	
Date:	Signature student:

2. Advice programme coordinator

<input type="checkbox"/> The request for course change is justified:	<input type="checkbox"/> Yes	<input type="checkbox"/> Partially	<input type="checkbox"/> No
Explanation advice:			
Explanation: ...			
Name:		Signature:	
Position:			
Date:			

3. Decision Board of Examiners

<input type="checkbox"/> The request for study abroad courses is approved	<input type="checkbox"/> The request for study abroad courses is not approved		
Explanation of the decision of the Board of Examiners			
Signature of the Board of Examiners			
Sub-Board of Examiners:			
Name:		Signature:	
Position:			
Date:			

In accordance with Article 7.61 of the Higher Education and Scientific Research Act (WHW), you can appeal against the decision contained in this letter within 6 weeks after this decision was sent. This can be sent by email to jz@tudelft.nl or by mail mentioning "appeal" to Executive Board, Attn. LS/Legal Affairs, Postbus 5, 2600 AA Delft.

Attention: incomplete requests will not be processed!