

**APPLICATION FORM**

**Delft Global | Staff Exchange Fund**

Max 2 A4, pdf format

**General information**

Details of the applicant[[1]](#footnote-1): Title(s), first name, surname, faculty, section/department, field of study and specialism, phone number, e-mail and website. Please attach the CV of the applicant.

Details of hosting/guest[[2]](#footnote-2) researcher in target country**:** Title(s), first name, surname, university, faculty, section/department, field of study and specialism, phone number, e-mail, website.

Details of institute of the hosting/guest2 researcher:University website, relevant general contact persons within university (international office and/or dean/department head, etc.

**Why this Staff Exchange?**

* Shortly describe your present/earlier collaboration with the hosting research and university.
* Describe the topic and objective of this visit. Include the following:
* How does this visit strengthens the cooperation?
* Why is this visit is important for the progress (or set-up) of a joint research project and possible (joint) education)?
* How does the research project fit in the Delft Global context?
* Describe the planned activities (e.g. research collaboration, fieldwork, guest lectures, etc.) during this visit.
* Describe the time period of the visit.
* Describe the activities related to TU Delft | Global Initiative (if the applicant visits a target country: as representative of TU Delft | Global Initiative, if a guest researcher visits TU Delft: activities by/with the guest researcher related to TU Delft | Global Initiative.

**Budget**

Total budget requested is: €

Baancode:

Detailed budget:

|  |  |  |
| --- | --- | --- |
|  | |  |
|  | **Global Staff Exchange Fund** | | | Own contribution (optional) | Total |
| Travel costs |  | | |  |  |
| Accommodation costs |  | | |  |  |
| Other costs | *(not applicable)* | | |  |  |
| **Total** | *(max. € 5000,-)* | | |  |  |

**CVs**

Please enclose a (short) CV of the applicant and of the hosting/guest2 researcher.

1. The applicant should be a TU Delft staff member, whether he is the guest or the host. [↑](#footnote-ref-1)
2. Choose what is applicable (hosting researcher: researcher of the hosting university that is visited by the TU Delft staff member, guest researcher: the researcher from the target country who visits the TU Delft and is hosted by the applicant. [↑](#footnote-ref-2)